**Details of the contribution**

**All papers must follow a prescribed format.**

Authors are required to adhere to the following rules:

1. The paper shall be related to a conference theme or the subject matter of the conference.
2. The text of the paper shall be submitted in MS WORD 6.0 (or later) format.
3. Use Times New Roman font; single-space the lines in the document; set all margins to 2.5 cm.
4. The paper should not exceed 15 pages.
5. The layout of the paper:
   * the author’s name and surname, without academic degrees; use font size 12, align the text left; an empty line follows
   * the title of the paper: use font size 14, bold type, centre the text; an empty line follows
   * the abstract: 3 – 5 lines, use font size 10; the expression “The Abstract:” in bold type; justify the text of the abstract; an empty line follows
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**An example of a text citation:**

SVÁK, J. et al. 2008. *Ústavné právo SR*. Bratislava: Akadémia PZ, 2008. p. 32.

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**Contributions shall be sent in an electronic form to** [**konferenciakvpv@akademiapz.sk**](mailto:konferenciakvpv@akademiapz.sk) **not later than the day of the conference.**