



## ZAMERANIE NA ÚSTNU SKÚŠKU Z ANGLICKÉHO JAZYKA

### Cudzí jazyk I – Odborná komunikácia II – Bezpečnostnoprávne služby vo verejnej správe

Na ústnej skúške má študent ukázať, že vie v anglickom jazyku vyjadriť svoje znalosti k danej téme z oblasti verejnej správy, bezpečnosti a krízového manažmentu, pohoťovo a bez ťažkostí reagovať na otázky a vyjadriť svoje myšlienky k danej problematike.

#### Otázky:

1. Explain what state administration is. What are the competences of state administration authorities? Provide examples. Which entities belong to central state administration authorities? Explain the role and purpose of the National Security Authority. What are the dangers of sharing sensitive information on the Internet?
2. What is the administrative division of the Slovak Republic? Explain the role and function of a district office. Who controls the specialised local state administration? Think about some examples. What are the goals of the latest reform of the state administration? What is the purpose of the Client Centres?
3. Explain the term *municipality*. What types of municipalities do we recognise in Slovakia? What is the difference between them? What are the rights and responsibilities of a municipality? Provide information on the municipality you live in. What are the most important issues to be solved in your municipality?
4. What are the municipality bodies? What types of municipality bodies do we recognise? How are the bodies selected? What are the functions of the bodies? What are the competences of a municipality? What are the symbols of a municipality? What are the symbols of the municipality you live in? Explain them.
5. What is *municipal police*? How is this body different from the state police? What are their tasks and responsibilities? Who are they responsible to? What is the status of the members in the performance of their tasks? What criteria does a person have to meet to become a municipal police officer? How is the municipal police head appointed and removed? What do you know about similar law enforcement bodies in English-speaking countries?
6. How do municipal police officers prove their identity? Describe the uniform worn by MP officers. What equipment and coercive means can they use? Where and how is the municipal police established? What incidents do people report to MP? What tasks do the MP officers carry out most frequently? How does the municipal police cooperate with the Police Force of the Slovak Republic?  
Think of the situation(s) when a municipal police officer is authorised to:
  - impose and collect fines
  - detain/apprehend a person
  - use coercive means
  - check whether a person is not armed



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<p>7. What are the requirements for an applicant to the municipal police? How stressful/attractive is the job of a municipal cop? What situations do MP officers intervene in? What are the powers of municipal police officers? What/Who are the activities performed by MP regulated by? Think of the situation(s) when a municipal police officer is authorised to...</p> <ul style="list-style-type: none"><li>- request the necessary information from a person</li><li>- ask a person to prove his/her identity</li><li>- stop a vehicle open a flat.</li></ul>
<p>8. What is administrative law and what is its purpose? How can administrative law be divided? Explain the system. What does the general part regulate? What does the special part regulate? Why is it difficult to codify administrative law? What areas of life does administrative law cover?</p>
<p>9. What is the difference between the substantive and the procedural part of administrative law? What are the sources of administrative law? Name the types of normative legal acts. Who are the entities of administrative law? Explain and provide examples: international treaty, findings of the Constitutional Court of the SR.</p>
<p>10. Explain the terms natural person and legal person. Explain the differences between the natural person and legal person. Which of them can be held criminally liable? What is an example of a natural person? What personal information is covered by GDPR? What are examples of non-governmental organizations/foundations/charities in Slovakia? How can they be successful? What are their activities?</p>
<p>11. What are the types of administrative offences? Define an administrative infraction. Explain the circumstances excluding the commission of an infraction? Name at least 5 categories of administrative infractions according to the law and provide practical examples.</p>
<p>12. What offences are dealt with in criminal proceedings and which in administrative proceedings? Illustrate on three examples for each. What are the essential elements of most criminal offences? What are the most common offences in medicine/ industry /traffic /public order?</p>
<p>13. Name the four parts of the Act on Administrative Infractions and explain what they regulate. Name the parties and stages of the administrative infractions proceedings. What is the hearing on the administrative infractions composed of? What sanctions may be imposed for the commission of an administrative infraction? Who imposes them?</p>
<p>14. Which areas of public administration are covered by internal administration? Choose three areas and explain their purpose and functioning. What kind of information does the ID card contain? Where and when is all the personal data first recorded? Which documents prove the identity of a person?</p>
<p>15. What is the purpose of civil registers? Who runs the civil registers? What do civil registers consist of? What are the rules for making the entries into the civil registers? How is the electronic civil register used? Report on the registration of births, deaths and marriages.</p>
<p>16. What is the purpose of the Special Civil Register? How does it work? Decide whether the following situations are entered into the civil register in the Slovak Republic:</p> <ul style="list-style-type: none"><li>• marriage of a Slovak citizen with a Hungarian citizen in the Slovak Republic</li><li>• death of a Thai citizen in the Slovak Republic</li><li>• divorce of a Slovak citizen and a Swedish citizen in Sweden</li></ul>



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<p><b>17.</b> What is the importance of the name and surname of a person? Is having a name a person's right or a duty? What are the principles for giving names to persons? What are some of the rules for surnames of the citizens? How can a name or surname be changed?</p>
<p><b>18.</b> Which bodies are in charge of the birth registration numbers and the assignation of the numbers? Explain the purpose and format of the birth registration number. Which personal documents contain the birth registration number? What information can you find out about a person from the birth registration number 006217/6180?</p>
<p><b>19.</b> What is the function of state symbols? When were the state symbols of the Slovak Republic codified? Which legislation regulates the state symbols of the Slovak Republic and their use? List and characterise the state symbols of the Slovak Republic.</p>
<p><b>20.</b> What are the state symbols of the Slovak Republic? Explain the symbolism of the elements used in state symbols of the Slovak Republic. What are the Pan-Slavic colours used in our state symbols? Which other countries have these colours in their national flags?</p>
<p><b>21.</b> List the state symbols and explain when and how they can be used. List and explain the symbols of the European Union. Explain the motto of the European Union: "United in diversity". What do you know about the use of the EU symbols in the territory of the Slovak Republic? Explain the difference between a public holiday and a remembrance day. When and what do we commemorate on these days? Provide some examples.</p>
<p><b>22.</b> What are the components of the Integrated Rescue System and what are their competences? What are the types of rescue forces within IRS? How do coordination centres operate? What are the situations that require rescue operation? Provide details of a particular case. What are the principles of first aid?</p>
<p><b>23.</b> What are the roles of the Integrated Rescue System units/services? What is the administrative procedure when you dial 112? What are some examples of humanitarian aid? Which countries are dependent on foreign humanitarian aid? How does foreign aid affect these countries? Provide details of emergency humanitarian aid dispatched from Slovakia to selected countries.</p>
<p><b>24.</b> What is the function of civil protection? What are the basic tasks of the system of civil protection? Which authorities are responsible for civil protection management? What are their roles? What is the importance of knowing what to do during natural disasters/accidents/catastrophes?</p>
<p><b>25.</b> What is the purpose of an emergency shelter? What are the requirements for emergency shelters during emergency events? How do people get emergency alerts and warning? What steps should people take with evacuation? Provide safety guidelines for an evacuation e.g. during floods or a bomb threat in a shopping centre.</p>
<p><b>26.</b> What are the most frequent causes of fire? Explain the principles of burning on a fire triangle. What is the role of each element of the fire triangle? How do you break the fire triangle? Give practical examples. Provide details of a recent fire incident in Slovakia or abroad.</p>
<p><b>27.</b> What are the principles of firefighting? What equipment and gear do the firefighters use? Give an account of a fire incident – time, place, causes of fire and the firefighters' work. How safe is your home/school/dormitory/office against fire? What is a basic home fire safety? Who is most at-risk from a fire?</p>



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**28.** What are the main causes of fire in homes? What are examples of man-made causes of fire? How can you prevent a fire starting from:

- cooking?
- heating?
- other sources?

What device can warn you about a potential fire? How do you ensure it keeps working properly? How do you use a fire extinguisher? What do you do when your clothes catch fire?

**29.** Look around the classroom/ school/ office/ dorm room. Which elements could be a potential cause of fire? How can fire be prevented? Can you locate the fire exit plan/fire extinguisher in your workplace/university? What would you do, if you got trapped in a building on fire? What are the main rules to keep when escaping a building on a fire?

**30.** What are the basic characteristics of a crisis? Which types of crisis situations may be declared according to the law? What happens in a national state of emergency – provide details of a particular case. What can help mitigate the consequences of crises?

**31.** What may be the causes of crisis situations / events? Can they be prevented? What is usually the aftermath? What agencies participate in the response to the events? What do relief operations look like?

**32.** Explain 5 types of natural disasters. Provide information on recent or current natural disasters in the world. What happened? What was the cause? What is the aftermath of the event? How can it threaten the security of the nearby area or the world?

**33.** How can crises be divided based on their characteristics and causes? Provide at least 5 examples of man-made disasters and explain them. Provide information on recent or current man-made disasters in the world. What happened? What was the cause? What is the aftermath of the event? How can it threaten the security of the nearby area or the world?

**34.** What is climate change? How does it affect people and the natural environment? How and why are the temperatures rising so rapidly? What is the safe limit for global warming and what is the scientists' prediction? How will the world regions be affected by climate change?

**35.** What are the causes of climate change? What is the impact of climate change on the environment and people? What are some organisations fighting climate change and raising awareness on the issue? What are some examples of the effect of climate change in the world? Where have you witnessed the effects of climate change?

**36.** What can be done to slow down or stop climate change? What are governments and scientists doing to reduce climate change? What can individuals do to improve the situation? What is eco-anxiety? What do you think might be possible ways of coping with eco-anxiety?