

# INVITATION LETTER

29 March 2017  
Budapest, Hungary

Ref: 17/0275/FB/PD

## CEPOL - European Joint Master Programme [EJMP]

**To: CEPOL National Units, CEPOL Partners and CEPOL Stakeholders**

Dear Colleagues

On behalf of CEPOL, the EU agency responsible for the training of law enforcement officers across Europe, I as CEPOL Executive Director together with the EJMP Consortium Leader would like to convey my sincerest regards to you and your colleagues.

In 2015 CEPOL launched its first fully academic CEPOL Master Programme and this programme is now coming to an end, where we in October 2017 will celebrate the successful students who will graduate.

The CEPOL Governing/Management Board previously approved that CEPOL implements two EJMP's in line with the achieved accreditation (EJMP one from 2015-2017 and EJMP two from 2017-2019).

This letter now launches **the second EJMP** that will take place from October 2017 to October 2019.

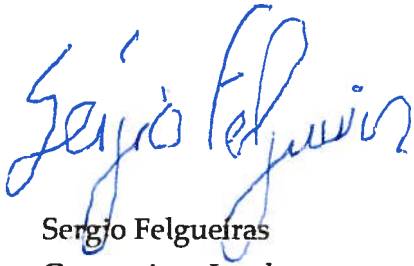
The EJMP provides science based competences in a European community of practice. It aims to address common challenges of police cooperation in the frame of internal security. The Programme is unique however also complementary to the Higher Education Programme and to existing Master of Policing programmes in the EU Member States.

Please find as an annex to this letter the call for nominations.

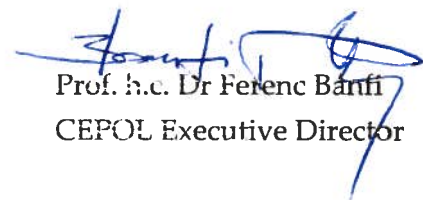
Should you have any questions related to the CEPOL EJMP please contact the Programme Officer Peter Davidson, email [peter.davidson@cepol.europa.eu](mailto:peter.davidson@cepol.europa.eu)

Thank you for your highly valued cooperation and we look forward to welcome students to this CEPOL flagship programme.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Sergio Felgueiras".

Sergio Felgueiras  
Consortium Leader

A handwritten signature in blue ink, appearing to read "Ferenc Bánfi".

Prof. h.c. Dr Ferenc Bánfi  
CEPOL Executive Director

## CALL FOR NOMINATIONS

The EJMP is dedicated to Senior Police officers or experts in general management positions or specialist positions within the law enforcement area who intend to gain or improve competences in the field of International and European police and law enforcement management.

The EJMP is a 2-year part-time study organised by a consortium of CEPOL Framework partners and Universities. The fortunate selected students will commence their studies at the first module that will take place in Budapest, Hungary from the 9<sup>th</sup> to the 13<sup>th</sup> of October 2017.

Students will take part in seven modules with six having a pre learning phase, a residential period (5 days) and an assessed written assignment. The 7<sup>th</sup> module is the development of a Master Thesis with an on-line defense. Residential periods will take place in different EU Member States thus being a truly European Programme.

Attached you will find the Framework Partnership Agreement providing all details of the EJMP.

Please note the strict eligibility requirements to participate in the EJMP with the following main points;

Without prejudice to national legislation, to be eligible to take part in the EJMP the applicant must as minimum have:

- a. A Bachelor Degree or a national education equivalent to a Bachelor Degree recognised at a level of 180-240 ECTS - the level of acquired credits is dependent on the competence of the Member State to set the minimum eligibility criteria between 180 and 240 ECTS. In terms of the European Qualifications Framework (EQF) this is comparable with EQF level 6.
- b. Good command of the English language at minimum B2 level according to the European framework with a language certificate of this equivalence. Native speakers with English as mother tongue are not required to submit a language certificate.

CEPOL is able from its budget to fully finance 30 students from EU Member States – Equal to all CEPOL activities one seat is guaranteed per EU MS. As Denmark and the UK have opted out of the CEPOL Regulation students nominated by these countries will need to self-fund their students who would be selected to take part.

There is a total of 40 seats available. These “extra” 10 seats are open to applications from ALL partners (EU MS Framework Partners and other partners with a CEPOL cooperation/working agreement). These 10 seats are NOT funded by CEPOL budget and are so called self-funding seats. (Flights for Candidate Country students will however still be covered by CEPOL). CEPOL non-EU partners and CEPOL stakeholders including Denmark and the UK fulfilling the eligibility criteria will be given priority to these 10 seats. Please find as an appendix to this nomination call the rules related to the students selection.

The actual price for participation costs for these self-funded seats will vary between modules due to price differences in the implementing MS. Self-funding costs will be calculated on the basis of costs that can be specifically allocated to the individual student i.e.: accommodation, meals, local transport, individual learning material, assignment assessment and thesis supervision. Costs for lectures and other administrative costs allocated for the whole programme will not be differentiated for self-funding students.

The **maximum** self-funding costs for the full two-year EJMP has been set at € 16,000. Please however be aware that the actual cost will be considerably lower as this amount was set in accordance with the full CEPOL budget per participant. In each module invitation letter the self-funding cost will be described and this amount must be settled directly with the module implementer following each module. As an example the total cost per day per student for the residential part of module one is set at approximately 260 Euro (this includes accommodation, meals, local transport, tuition, assignment support and grading but excludes flights).

Students and employers must both be aware that this is a comprehensive part-time academic study in English and the study will be both difficult and time consuming.

However, students who succeed in their studies can look forward to a CEPOL endorsed unique pan European Master Diploma recognised by every university in the Bologna space.

Respecting the priority set by CEPOL National Units nominating students, the Master Programme Committee will select up to 40 students and forward these to The Spanish University UNED who will have the final decision of matriculation when enrolling the students.

Please read carefully Article 10 and Annex 6 of the EJMP Framework Partnership Agreement containing the admission rules.

Please forward by email in electronic format the nomination of up to 3 students (CT05) with an indication on if the students are to be considered as funded by CEPOL or self-funded applications.

The attachments to this nomination must for all nominated include the following:

- Europass CV;
- Motivation letter including professional perspective;
- English language certificate at minimum B2 level;
- Diploma/diploma supplement in order to confirm the Academic Degree and the number of ECTS credits.

If specific documents are not available at the time of nomination this must be justified in the application and provided as soon as possible. Failure to provide such documentation will result in non-processing of the application.

The nominations as described above for **up to three students** must be sent to the following email recipient:

[peter.davidson@cepol.europa.eu](mailto:peter.davidson@cepol.europa.eu)

**The Deadline for nominating students is:**

**Friday the 22<sup>nd</sup> of May 2017**

The selected students will receive an invitation letter from Hungary being responsible for the implementation of module one. The residential phase of this module is planned to take place from 9-13 October 2017.

An opening ceremony will be organised on Monday the 9<sup>th</sup> of October together with a graduation ceremony for those students who graduated from the first CEPOL EJMP.

Please find the initial draft implementation plan of the EJMP 2017-19 – still to be finally approved by the individual partners implementing the modules.

Module	Country	Pre-learning phase	Residential week	Post learning phase	Comments
1	Hungary	02/09/2017 – 08/10/2017	09/10/2017 – 13/10/2017	14/10/2017 – 24/11/2017	
2	Finland	25/11/2017 – 14/01/2018	15/01/2018 – 19/01/2018	20/01/2018 – 16/02/2018	Holiday 23/12/2017- 05/01/2018
3	Italy	17/02/2018 – 25/03/2018	26/03/2018 – 30/03/2018	31/03/2018 – 11/05/2018	
4	Lithuania	12/05/2018 – 17/06/2018	18/06/2018 – 22/06/2018	23/06/2018 – 03/08/2018	Holiday 04/08/2018 – 26/08/2018
5	Romania	27/08/2018 – 23/09/2018	24/09/2018 – 28/09/2018	29/09/2018 – 09/11/2018	
6	Netherlands	10/11/2018 – 09/12/2018	10/12/2018 – 14/12/2018	15/12/2018 – 15/02/2019	Holiday 22/12/2018 – 06/01/2019
7	Estonia	Thesis 16/02/2019 – 16/06/2019	Marking 17/06/2019 – 14/07/2019	Defense 15/07/2019 – 02/08/2019	Holiday 03/08/2019 – graduation October

## Appendix

### Master Programme Committee Selection process description

#### 1st round:

The first prioritised nomination from each EU Member State is checked. If the formal eligibility requirements are fulfilled, the nomination is accepted, under the condition that any outstanding documents are submitted.

Applications from non EU Member States are accepted (up to 10 seats) if the applicants fulfill the formal eligibility requirements and under the condition that any outstanding document are submitted.

If a MS nominates more than one candidate and the first priority candidate is not selected the second priority from the same MS will be investigated. If not accepted then the third candidate and so on.

#### 2<sup>nd</sup> round:

If there are seat vacancies due to EU Member States not submitting an application and/or candidates are not accepted from a MS, these outstanding seats are given to other EU MS with more than one application.

All second prioritised nominations (or the next prioritisation if a following nomination is accepted in the first round) are checked in relation to eligibility. If such a candidate does not fulfill this criteria the following candidate from the same MS will be investigated.

The second round involves not only an eligibility check but also a check in line with a percentage scheme grid set in the Framework Partnership Agreement Annex 6.

The best candidates are accepted ensuring a geographical alignment. Under the condition that any outstanding documents are submitted.

#### 3<sup>rd</sup> round:

A prioritised reserve list is created and candidates nominated as a MS second priority, and not selected in round two, are set at the top of the list in the order determined by the percentage grid system. Remaining candidates in MS prioritisation sequence order and following the percentage grid system are also given a reserve list seat. All reserve list seats are only guaranteed upon submission of any outstanding documents.

Reserve list seats will be allocated in order of priority with the exception being that if a MS does not have any students accepted a reserve list candidate from this country will be given priority.